



## **Child Safeguarding Risk Assessment** **(of any potential harm)**

### **Written Assessment of Risk of Redeemer Boys' N.S.**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Redeemer Boys' N.S.

<b>List of School Activities</b>	<b>Risk Level</b>	<b>The School has identified the following Risk of Harm</b>	<b>The School has the following Procedures in place to address risk identified in this assessment</b>
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly by school personnel	<ul style="list-style-type: none"><li>• The school's Child Safeguarding Statement &amp; DES Procedures made available to all school personnel</li><li>• School personnel are required to adhere to the DES Procedures and all registered teaching staff are required to adhere to the Children First Act 2015</li><li>• DLP &amp; DDLP to attend PDST face to face training</li><li>• All Staff to complete Tusla Children First E-Learning module &amp; any other online training offered by PDST as appropriate</li><li>• Staff and board members are encouraged to avail of relevant training</li><li>• Records of all staff and board member training maintained</li><li>• Critical Incident Management Plan</li></ul>
Care of Children with special educational needs, including intimate care needs	High	Harm by school personnel	<ul style="list-style-type: none"><li>• Policy on Intimate Care in respect of pupils who require such care</li><li>• Health and Safety Policy</li><li>• SEN Policy (Follow Personal Pupil Plan as required)</li></ul>
Toilet areas	High	Inappropriate behaviour	<ul style="list-style-type: none"><li>• Code of Behaviour</li><li>• Health and Safety Statement</li><li>• Classroom teaching (SPHE)</li></ul>



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	<ul style="list-style-type: none"> <li>School implements SPHE, RSE, Stay Safe and Walk Tall in a two-year cycle</li> <li></li> </ul>
Daily arrival and dismissal of pupils	Med	Harm from older pupils and harm from unknown adults on the playground Child not collected on time	<ul style="list-style-type: none"> <li>Arrival and Dismissal Procedures</li> <li>Supervision Policy</li> </ul>
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	<ul style="list-style-type: none"> <li>Physical Interventions &amp; RP Policy</li> <li>Health &amp; Safety Statement</li> <li>Code Of Behaviour</li> </ul>
Sports Coaches	Med	Harm to pupils	<ul style="list-style-type: none"> <li>Health and Safety Statement</li> <li>Garda Vetting</li> <li>Child Safeguarding Statement</li> </ul>
Students participating in work experience	Low	Harm by student  ( <b>N.B.</b> U/16s are not permitted on placements in the school)	<ul style="list-style-type: none"> <li>Health and Safety Statement</li> <li>Child Safeguarding Statement</li> <li>Garda Vetting as applicable</li> <li>Student supervised by a member of school personnel</li> </ul>
Recreation breaks for pupils (to include wet breaks) across the mainstream classes and 'The Orchard'	High	Harm due to inadequate supervision of pupils	<ul style="list-style-type: none"> <li>Yard/Supervision Rota and Supervision Policy to ensure appropriate supervision of children during breaks. Strict adherence to procedures.</li> <li>Health and Safety Statement</li> <li>Code of Behaviour</li> </ul>
Classroom teaching	Low	Harm to pupils	<ul style="list-style-type: none"> <li>Child Safeguarding Statement</li> <li>All teachers must be registered with the Teaching Council, have provided appropriate Garda Vetting link Statutory Declaration, TC Registration and Proof of Identification.</li> <li>Code of Professional Conduct (Teaching Council) reviewed as a staff</li> </ul>



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
One-to-one teaching	Med	Harm by school personnel	<ul style="list-style-type: none"> <li>• SEN Policy (also appropriate teacher registration etc. as outlined below)</li> <li>• Glass windows in doors</li> </ul>
One-to-one Counselling/Play Therapy/OT/SLT	Med	Harm by visitors to the school	<ul style="list-style-type: none"> <li>• Child Safeguarding Statement</li> <li>• Garda Vetting</li> <li>• Glass in door or open door</li> </ul>
Outdoor teaching activities	Med	Harm to pupils	<ul style="list-style-type: none"> <li>• Health and Safety Statement</li> <li>• Ensuring adequate supervision</li> <li>• Pre-teaching of routines</li> </ul>
Sporting Activities (e.g. Sports Day)	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Child Safeguarding Statement</li> <li>• Health and Safety Statement</li> <li>• Adequate supervision provided</li> <li>• Ensuring extracurricular staff are fully Garda vetted</li> </ul>
School outings	Med	Harm to pupils	<ul style="list-style-type: none"> <li>• Ensuring adequate supervision</li> <li>• Health and Safety Statement</li> <li>• Code of Behaviour</li> <li>• Pre-teaching of routines</li> </ul>
School trips involving overnight stays (e.g. Rann na Feirste Trip)	High	Harm by other pupils Harm by an adult	<ul style="list-style-type: none"> <li>• Adequate supervision</li> <li>• Appropriate Garda Vetted chaperone</li> <li>• Child Safeguarding Statement</li> </ul>
Summer Provision, to include Inclusion and DEIS Camps	Med	Harm by school personnel, a representative of another organisation or an adult while participating in the Camp, e.g. library trip, external visitors  Harm due to inadequate supervision while attending the camp	<ul style="list-style-type: none"> <li>• All teachers must be registered with the Teaching Council, have provided appropriate Garda Vetting link Statutory Declaration, TC Registration and Proof of Identification.</li> <li>• Amended Child Safeguarding Statement for the duration of the Camp</li> <li>• Ensuring adequate provision</li> </ul>
School transport arrangements including use of bus escorts	Med	Harm to pupils	<ul style="list-style-type: none"> <li>• Bus Escort contracts and duties</li> <li>• School Transport Policy</li> </ul>



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Use of off-site facilities for school activities	Med	Harm by school personnel, a member of staff of another organisation, another child in our care or other person/member of the public while participating in out of school activities, e.g. school trip, swimming lessons in Aura pool  Harm due to inadequate supervision while attending out of school activities	<ul style="list-style-type: none"> <li>• Appropriate teacher registration etc. as outlined above</li> <li>• Staff will maintain reasonable and effective supervision of the pupils in their care (under direction of principal/deputy principal)</li> <li>• Swimming lessons will be arranged at private times when members of the public are not using the pool</li> <li>• Swimming Policy</li> <li>• Parents present will be instructed not to enter the dressing area. An exception may be made for parents of pupils with complex physical need which will require parental assistance. Effective supervision by school staff will be maintained in this instance and garda vetting of such a parent will be necessary</li> </ul>
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Med	Harm due to inappropriate Code of Behaviour	<ul style="list-style-type: none"> <li>• Appropriate Code of Behaviour</li> </ul>
Administration of Medicine Administration of First Aid	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Administration of Medicine Policy</li> <li>• Accident and First Aid Policy</li> <li>• Staff training</li> </ul>
Prevention and dealing with bullying amongst pupils	High	Harm by other pupils	<ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• Anti-Bullying Policy</li> <li>• School implements Stay Safe, SPHE, Walk tall and RSE</li> <li>• Organised events promoting positive relationships</li> </ul>
Use of external personnel to supplement curriculum, sports and extra-curricular activities	Med	Harm by external personnel	<ul style="list-style-type: none"> <li>• Child Safeguarding Statement and DES Procedures made available to all staff</li> <li>• Garda Vetting as applicable</li> <li>• Supervision by school personnel</li> </ul>



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<p>Care of pupils with specific vulnerabilities/needs such as</p> <ul style="list-style-type: none"> <li>Pupils from ethnic minorities/migrants</li> <li>Members of the Traveller community</li> <li>Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>Pupils perceived to be LGBT</li> <li>Pupils of minority religious faiths</li> <li>Children in care/Children on CPNS</li> </ul>	High	Harm to pupils Bullying	<ul style="list-style-type: none"> <li>Child Safeguarding Statement</li> <li>Home School Community Liaison Policy and related procedures</li> <li>Anti-Bullying Policy which fully adheres to the requirements of the DES Anti-Bullying Procedures for Primary &amp; Post-Primary Schools</li> <li>Code of Behaviour</li> <li>Full implementation of SPHE programme</li> </ul>
Use of school premises by other organisations during school day/after school hours	Med	Harm by a member of an organisation	<ul style="list-style-type: none"> <li>Child Safeguarding Statement and DES Procedures made available</li> <li>Garda Vetting procedures followed</li> </ul>
Participation by pupils in religious ceremonies/religious instruction external to the school	Low	Harm by an adult	<ul style="list-style-type: none"> <li>Garda Vetting as applicable</li> <li>Supervision by school personnel if related to sacraments etc.</li> </ul>
Use of Information and Communication Technology by school personnel	Low	<p>Harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner</p> <p>Harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p>	<ul style="list-style-type: none"> <li>Code of Conduct for school personnel (teaching and non-teaching staff)</li> <li>Compliance with the agreed disciplinary procedures for teaching staff</li> </ul>
Use of school Facebook page to promote the school	Low	<p>Harm by member of school personnel publishing material</p> <p>Harm by visitors posting to the page or beneath posts</p>	<ul style="list-style-type: none"> <li>Parental permission for photos to be published in this manner</li> <li>Administrators monitor the page regularly</li> </ul>



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Use of Information and Communication Technology by pupils in school and during periods of remote learning	Med	Harm due to bullying  Harm due to pupils inappropriately accessing/using computers, social media, phones and other devices while at school or during periods of remote learning	<ul style="list-style-type: none"> <li>• Acceptable Use Policy for ICT</li> <li>• Anti-Bullying Policy</li> <li>• Code of Behaviour</li> <li>• Mobile Phone Policy in respect of pupils</li> <li>• Stay Safe programme implemented</li> <li>• Regular discussion around usage of computers/mobile phones in class/assemblies</li> <li>• The Internet Filter operated by PDST filters websites which have been identified as harmful and/or inappropriate</li> <li>• The ISM Team Member with responsibility for ICT ensures that devices are set to the highest blocking standard. Devices are regularly checked</li> <li>• Teachers are expected to monitor activity in their classroom/computer room</li> <li>• Pupils from 3<sup>rd</sup> Class upwards will sign the Reasonable Internet Use Pupil Undertaking Form</li> </ul>
Student teachers undertaking training placement in school	Low	Harm by student teacher	<ul style="list-style-type: none"> <li>• Child Safeguarding Statement and DES Procedures</li> <li>• Garda Vetting</li> <li>• Student teacher supervised by registered teacher</li> </ul>
Recruitment of school personnel including - <ul style="list-style-type: none"> <li>• Teachers</li> <li>• SNAs</li> <li>• Caretaker/Secretary/Cleaners</li> <li>• Sports coaches</li> <li>• External Tutors/Guest Speakers</li> <li>• Volunteers/Parents in school activities</li> <li>• Visitors/contractors present in school during/after school hours</li> </ul>	Low	Harm not recognised or properly or promptly reported	<ul style="list-style-type: none"> <li>• School's Child Safeguarding Statement &amp; DES Procedures made available to all new staff</li> <li>• Staff to complete Tusla Children First E-Learning module &amp; any other online training offered by PDST</li> <li>• Adherence to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting</li> <li>• Health and Safety Statement</li> </ul>



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Parents' Association activities	Low	Harm to a pupil whilst attending a Parents' Association organised event (and/or HSCL organised event with parents present)	<ul style="list-style-type: none"><li>• All Parents' Association events are sanctioned in advance by the Board of Management (or principal if no board meeting scheduled) through the lens of safeguarding children.</li><li>• Parents' Association must have a designated Child Protection Officer (CPO) on their Committee as outlined in their constitution. The CPO will inform the school of any members who will be involved with supervising or assisting PA events that bring them into contact with pupils of the school. The school will arrange to have such parents vetted through the Garda Central Vetting Unit via the Armagh Diocesan Office for safeguarding children.</li><li>• All members of the PA will provide reasonable and effective supervision of all pupils attending PA events. Members of the public, including non-vetted parents will be permitted access to pupils under the direct supervision of the PA</li></ul>
Use of video/photography/other media to record school events	Low	Harm to pupils	<ul style="list-style-type: none"><li>• Ensuring parental permission to take photographs</li><li>• Pupils are not permitted to use mobile phones during school time</li></ul>
Private professionals observing pupils alongside their peers		Harm to pupils as disruption to structure of the day can result in stress and anxiety for pupils	<ul style="list-style-type: none"><li>• Private professionals, by appointment, may meet with class teachers for briefing on a specific pupil outside of contact time. One-to-one sessions with an individual pupil will be facilitated once the professional has been vetted by the Archdiocese of Armagh.</li></ul>



Redeemer Boys' N.S.  
Dundalk, Co.Louth

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 17<sup>th</sup> June 2020. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: F.Mullen Chairperson, BOM Date: 26/10/22

Signed: M.Murray Principal Date: 26/10/22





## **Checklist for Review of the Child Safeguarding Statement**

The [\*Child Protection Procedures for Primary and Post-Primary Schools 2017\*](#) require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. **The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers.** Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the [\*Children First Act 2015\*](#), to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the [\*Children First Act 2015\*](#), the [\*Addendum to Children First \(2019\)\*](#) and the [\*Child Protection Procedures for Primary and Post-Primary Schools 2017\*](#).

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	Yes
3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015 ? (This includes considering the specific issue of online safety as required by the Addendum to Children First)	Yes
5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Yes
6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	Yes
7. Has the DLP attended available child protection training?	Yes
8. Has the Deputy DLP attended available child protection training?	Yes
9. Have any members of the Board attended child protection training?	No
10. Are there both a DLP and a Deputy DLP currently appointed?	Yes
11. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	Yes
12. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	Yes
13. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	Yes
14. Has the Board received a Principals Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	Yes



15. Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	Yes
16. Since the Board's last review, has the Board been provided with and reviewed all documents relevant to the CPOR?	Yes
17. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR report?	Yes
18. Have the minutes of each Board meeting appropriately recorded the CPOR report?	Yes
19. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	Yes
20. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	Yes
21. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	Yes
22. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	Yes
23. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
24. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	Yes
25. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	Yes
26. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	Yes
27. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	Yes
28. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	Yes
29. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	N/A
30. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	Yes
31. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	Yes
32. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	Yes
33. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	Yes
34. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	No
35. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	No
36. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	No



Redeemer Boys' N.S.  
Dundalk, Co.Louth

37. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	Yes
38. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	No
39. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement?	No
40. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	Yes

\*In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed: F.Mullen      Date: 26/10/22

Chairperson, Board of Management

Signed; M.Murray      Date: 26/10/22

Principal/Secretary to the Board of Management

**Note:** Where a school is undertaking its first review, references in this checklist to the "last review" shall be taken to refer to the date on which the Child Safeguarding Statement was first put in place.